



IPDO Strategic Plan Deliverables Framework

Rationale

This framework outlines the deliverables of the 2022/2023 IPDO Strategic Plan and how they will be achieved.

1. Information Sharing and Providing Resources

Deliverable	Deliverable Indicator	Methodology	By when and whom
Revise and update US volunteer prison visiting guidelines	Guidelines approved by IPDO Committee	There are current visiting guidelines available, these will be reviewed by the ICPO Caseworker and updated to reflect any changes in visiting procedures.	ICPO Caseworker – to be completed by 30 th April 2023.
Prepare a resource specifically for Irish citizens in Immigration and Customs Enforcement (ICE) custody and facing deportation	An available resource approved by IPDO Committee	There is a current resource available for those facing deportation in ICE custody. This will need to be reviewed and updated to reflect changes to the deportation process and any legislative updates.	ICPO Caseworker – to be completed by 31 st July 2023
Provide information resources and ICPO materials to stakeholder groups as necessary	Information sessions held and ICPO materials sent (as necessary/when requested)	Review and analyse information deficits amongst stakeholder groups. Devise a training and information programme to be delivered. Deliver training and information sessions and ICPO as well as IPDO materials, to follow up.	IAUSA Coordinator + ICPO caseworker to record a YouTube video in early 2023 to be shared with All Irish Immigration Centers through the Coalition Executive Director. ICPO Caseworker to schedule information sessions with Irish consulates.



Irish Council for Prisoners Overseas

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PO Box 13484
Maynooth
Co Kildare
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			To be completed by 31 st December 2023 although sessions will be ongoing throughout the year.
Complete information campaigns for the following states: A - Florida and California – Completed by 31 st December 2022 B - New York and Boston – Completed by 31 st December 2023*	Increased public profile of ICPO in targeted states. Increased client base in these states.	These would be completed by information mail outs sending ICPO posters and pamphlets directed to the Prison Chaplains *cost/time factors to do this printing/mailing in the US to be researched.	ICPO Caseworker A - Completed by 31 st December 2022 B - Completed by 31 st December 2023

These objectives enable the IPDO to increase its profile and provide relevant stakeholders with useful information in support of Irish citizens in US prisons or detention facilities.

The 18-month timeline given to complete these identified objectives allows for the time constraints among Committee members given their other roles and responsibilities. The ICPO Caseworker and the IAUSA Coordinator will manage these project deliverables, including compliance with GDPR regulations of contact information, storage and processing.



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2. Pastoral Care/Welfare Support

Deliverable	Deliverable Indicator	Methodology	By when and whom
In addition to the ongoing case management support provided by the ICPO Caseworker and where there is an evidence-based need, the Committee will offer pastoral care and ongoing general emotional support from either Committee members, Irish Apostolate, Coalition of Irish Immigration Centers and/or prison chaplains to ICPO clients.	Each file will be reviewed and additional supports in place, as and when required.	Conduct file review and assess each clients individual needs around welfare, communication and pastoral care. Actions will be identified and assistance sought from the IPDO member best placed to support.	Coordinated by the ICPO Caseworker by 02 nd October 2023.
Volunteer prison visits would be offered to all clients and if desired, the ICPO Caseworker will seek support from the IPDO Committee to arrange a volunteer visitor through their networks.	Visits arranged for clients who have limited social supports or connections.	Review who is in need of a visit. Ascertain how can visits be arranged for that individuals prison. Consider who is best placed to complete the visit. Engage with the volunteer around prison visiting guidelines. Follow up with both the client and volunteer visitor.	Coordinated by the ICPO Caseworker by 02 nd October 2023.
The ICPO Caseworker will write to all clients annually to ascertain what, if any, social or welfare needs they may have.	A individual letter with pre-paid reply envelope will be sent to all clients.	Create letter, which includes information sharing around all ICPO materials and support services available to the client. Conduct mail out to clients.	Conducted by ICPO Caseworker on an annual basis, with initial letter to be sent prior to 16 th December 2022.



The IPDO would seek to provide connections with either individuals or groups who can meet the social and welfare needs of clients thus improving the quality of life for those in custody or detention. Visits from volunteers will be social in nature. These visits are neither intended nor desired to undertake follow up work on behalf of, or at the request of clients. Rather, volunteers are advised to contact the ICPO caseworker to undertake this follow-up.

Clients who are situated in remote facilities where there is no existing network or support organization create a particular challenge. The Committee's link with Catholic Prison Ministry Coalition (CPMC), who have both internal prison contacts and external community-based support organisations across the US, might assist in overcoming this challenge through their contact with arch/diocesan prison chaplaincies.

3. Identifying Issues

Deliverable	Deliverable Indicator	Methodology	By when and whom
Meet biannually to discuss, identify and decide if any issues should be referred to the ICPO caseworker for further action	Meeting minutes will be produced and made available to committee members following each meeting held.	These meetings will be held online via Zoom to allow for all committee members to attend from various locations throughout the United States and Ireland.	Every 6 months, to be arranged by the ICPO Caseworker and IAUSA Coordinator and/or to schedule an ad hoc meeting, as needed
The ICPO Caseworker will conduct annual check-ins with the volunteer visitors.	An annual report will be provided to the IPDO committee based on engagement and feedback from volunteer visitor group.	Annual check ins will be conducted by phone or video call including an email feedback form sent to all volunteer visitors.	Every 12 months and conducted by the ICPO Caseworker.

Time constraints for Committee members and volunteer visitors could be a potential challenge in meeting this objective. The ICPO Caseworker and the IAUSA Coordinator will ensure these tasks are coordinated in a time-efficient manner. Biannual IPDO meeting dates will be arranged 6-12 months in advance; biannual meeting dates for volunteer prison visitors will be arranged 2-3 months in advance.